



Priory Fields School
Local Governing Body Meeting
Thursday 16th June 2022
Head Teacher: Miss Kelly Brown

Minutes of the Local Governing Body Meeting

held on Thursday 16th June 2022 at Priory Fields School at 4pm

Governors Present: Kelly Brown (Headteacher), Tom Churchill, Henry Coates (Chair of Governors), Alison Mackintosh (Vice Chair of Governors), Raphael Miller, Tina Robinson

Others Present: Jamie Ellis (Maths Lead)

Governance Professional: Katie Banes

1	<p><u>Welcome, introductions, resignations and apologies</u> Governors were welcomed to the meeting. Apologies for absence were received from Malcolm Bowler. Apologies were accepted by the LGB and the meeting was confirmed to be quorate.</p>
2	<p><u>Declaration of Business and Pecuniary Interests</u> Governors were given the opportunity to declare any interests against this agenda. No declarations were recorded against this agenda.</p>
3	<p><u>Minutes from Term 3 Published on Website</u> The Governance Professional confirmed the minutes from the meeting held in Term 3, Thursday 3rd February 2022 have been published on the school website.</p>
4	<p><u>Approve Minutes from the previous meeting held in Term 4 – Thursday 17th March 2022:</u></p> <p><u>Approval of Minutes</u> Previous minutes were distributed to Governors prior to the LGB meeting. The minutes of the Local Governing Body meeting held on Thursday 17th March 2022 were approved as a true and accurate record. The Chair of Governors signed the minutes to reflect this.</p> <p><u>Matters Arising/Action Points</u> - Governance Professional to add values to the LGB agenda and monitoring sheets. <i>Governance Professional confirmed this has been completed.</i></p>

5	<p><u>Maths Deep Dive</u></p> <p>The Executive Headteacher has been working with subject leaders, asking questions to prepare them for any potential Deep Dives which may take place during an Ofsted inspection. The Maths Lead gave Governors a brief overview of her experience.</p> <p>The Maths Lead commented that the experience was quite intense but a worthwhile and valuable experience. Research was carried out prior to the deep dive, exploring some of the types of questions which may be asked and gained an overview of Maths in the school through various means. The Maths Lead explained questions were asked in relation to progress made in Maths for pupil premium children and also for children with SEND. Knowledge of Maths in the Early Years Foundation Stage were also asked.</p> <p>Monitoring will be carried out to ensure teaching in all year groups follow the medium term plans appropriately and experience Maths in the early years setting. A Governor asked if the Maths Leader found some of the language used in the deep dive difficult. The Maths Lead used the Ofsted Research document as part of her background research and therefore commented she felt prepared for the language used. The Maths Lead further commented that as part of the process she received immediate feedback for reflection from the process and actions to act upon. The Maths Lead found the whole experience very supportive.</p>
6	<p><u>Head Teacher Report</u></p> <p>The Head Teacher Report was sent to Governors prior to the meeting.</p> <p>A Governor asked if Rainbow Club is engaging the correct group of people. Governors were informed a group of GRT (Gypsy Roma Traveller) families have been targeted for the Rainbow Club, which has been attended well. Seven out of the thirteen children involved in Rainbow Club have improved their attendance by at least 5%. The Head Teacher commented lots of work has been put in place from SEASS (South Eastern Attendance Advisory Service) and has done over the previous years too. The Executive Headteacher and Priory Fields Head Teacher recently met with the Director of SEASS to discuss and review the impact of the service. It was commented that considerations were being made for the possibility of having a Trust Attendance Officer in place of using SEASS. A Governor shared they felt that enough progress is not seen year on year but is aware the school is doing as much as they can with the capacity available.</p> <p>Parental engagement for school-led tutoring has been very positive. A Governor asked if the tutoring has been going well. The Head Teacher commented that staff tutoring children from their own class has been very effective. The school has received some additional tutoring funding which was not expected, plans are in place to ensure this is utilised.</p>
7	<p><u>Ofsted Outcomes from Vale View</u></p> <p>The Head Teacher gave Governors a brief overview of the Ofsted outcomes for Vale View School and what that could mean for Priory Fields.</p> <p>Many of the elements which were identified as good practice, are also in place at Priory Fields School.</p> <ul style="list-style-type: none"> - Pupils feel safe and are well supported in their behaviour and emotions. Bullying and unkind behaviour is not tolerated. Priory Fields use the Diana Anti-Bullying project to support pupils with behaviour and how to manage any bullying behaviours. - Staff have been trained as Thrive Practitioners to support emotional needs of children. - The school's curriculum is ambitious and carefully considered. Leaders have identified the knowledge and skills that children should learn and remember. - It was recognised how well the new phonics programme, Little Wandle has been implemented. - It was also acknowledged that the every opportunity is being used to improve cultural capital within the school.

	<p>Some of the areas for how the school needs to improve were identified as stated below:</p> <ul style="list-style-type: none"> - Leaders need to analyse different groups of pupils more effectively. This will provide clearer oversight of how effective initiatives and interventions are and further enable effective evaluations. - Assessment for foundation subjects is in the early stages; it is important to find a way of assessing foundation subjects which is useful and effective for all parties, without impacting workload. - Improve on how knowledge and skills learned in EYFS are built upon as children move into key stage one.
8	<p><u>Pupil Premium Review</u></p> <p>The Head Teacher gave an overview of the Pupil Premium Review for 2021-2022 of the three-year plan. 87% of teaching was at least good in the last round of monitoring which demonstrated clear elements of the Teaching and Learning Strategy. School Improvement Leads are providing support to address any issues identified.</p> <p>The new assessment programme Insight has been embedded and allows analysis of different groups of children at ease. Staff have commented it is easy to use and positively supports their workload. Additional PPA time has been offered to staff to support the production of Knowledge Organisers to help inform assessment of knowledge in subjects.</p> <p>70% of pupil premium children in Year One were on track in the spring term for the phonics they were being taught. 65% of all children in Year One are on track to pass the Phonics Screening Check. This provides confidence in the move to the Little Wandle phonics approach.</p> <p>For those pupil premium in receipt of school-led tutoring:</p> <ul style="list-style-type: none"> - 95% of children made expected progress in English, with 62% of children making accelerated progress. - 100% of children made expected progress in Maths, with 57% of children making accelerated progress. <p>The NELI programme has had a big impact on the children's vocabulary and conversational language in EYFS. However, covid related absences made the continuity of the programme difficult at times. All eleven children made expected progress, eight of those children also had English as an additional language and therefore had additional barriers to overcome.</p> <p>Twenty-three children have been in receipt of Thrive provision, fifteen of those children were pupil premium. A whole class Thrive approach has been implemented in this term.</p> <p>Trust SEN Parent workshops have been reinstated; 80% of the families who attended from Priory Fields were eligible for pupil premium.</p> <p>Specialist music provision is available in school, combining musicians across the school, Priory Fields has their own school band. 50% of children involved in the school band are eligible for pupil premium. This provision is not likely to be available to some of the families outside of school without additional charge.</p>
9	<p><u>Sports Premium Review</u></p> <p>Governors were provided with the review of the Sports Premium Funding for 2021-2022.</p>

	<p>73% of the Year Six cohort are able to competently and confidently swim at least twenty-five metres. It was commented that the quality of provision from Safely Swim has been of a higher quality than prior to changing providers.</p> <p>Sports Premium Plan 2022-2023</p> <p>The new Sports Premium Plan for 2022-2023 was tabled in the meeting. The plan aims to increase opportunities to raise the level of involvement for both participation and competing in sporting events.</p>
10	<p>Safeguarding Audit</p> <p>The Safeguarding Audit which has been completed by the Head Teacher was sent to Governors prior to the meeting. Actions within the audit were noted by Governors, those of which were noted as non-urgent.</p>
11	<p>Feedback from Governor Monitoring</p> <p><u>Year 6 SATs Monitoring</u></p> <p>A written monitoring report was sent to Governors prior to the meeting. MB carried out monitoring of the Year six SATs administration process. The report provided confirmation that the SATs process was carried out in accordance with the required guidelines.</p>
12	<p>Planned Monitoring</p> <p>HC agreed to monitor the curriculum, with a particular focus on assessment using knowledge organisers. Head Teacher to arrange for HC to carry out monitoring with the School Improvement Leaders.</p>
13	<p>Any Other Business</p> <p>No items of any other business were raised in the meeting.</p>
14	<p>Confidentiality</p> <p>No matters of a confidential nature were raised in the meeting.</p>
15	<p>Publication of Minutes</p> <p>These minutes will be approved and agreed at the next LGB meeting in the new academic year, at which the date is to be confirmed.</p>

<u>Action Points</u>
12. Head Teacher to arrange for HC to carry out monitoring with the School Improvement Leads.

Minutes taken by Governance Professional, Katie Banes

Signed by Chair of Governors: _____

Henry Coates

Date: _____

4/10/22

Henry Coates

CoG Initials 